

# BYLAWS OF THE UTAH SOCIETY OF RADIOLOGIC TECHNOLOGISTS

**The name of this society shall be The Utah Society of Radiologic Technologists, hereafter referred to as the “Society”.**

## Mission

### **Mission**

**A.** The Society is an organization whose mission is to lead and serve its members, the health care profession, and the public, on all issues affecting the Radiologic sciences.

### **Purpose**

#### **A. The purpose of the society is to:**

- a. Promote quality patient care
- b. Strengthen professional standards by supporting legislative activities and healthcare initiatives
- c. Support the professional development for Radiologic technologist in all areas of the radiologic sciences
- d. Uphold the profession's code of ethics to increase the profession's image and reputation
- e. Foster relationships with health care institutions, physicians and professionals with mutual interests Advocate unity within the radiologic sciences

## ARTICLE I

### Membership

#### **Section 1. Policy**

**A. The Society is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.**

**B. The name of the society or any of its officers in their official capacity shall not be used in connection with a corporate company for other than that of the regular functions of the Society.**

## **Section 2. Qualifications**

**The membership of this Society shall consist of active members, associate members, student members, supporting members, life members and honorary members. All candidates for membership, except life and honorary members, shall submit the prescribed application form properly completed, together with the required fees, and shall furnish any additional information which may be required. Members shall conduct themselves in a manner which is congruent with the American Registry of Radiologic Technologist/ American Society of Radiologic Technologists Code of Ethics.**

## **Section 3. Categories**

**A. Active members are those who are registered by the American Registry of Radiologic Technologists (ARRT) or its equivalent or hold an unrestricted license under state statutes. They shall have all rights, privileges and obligations of membership including the right to vote, debate, hold office and serve as a delegate in the ASRT House of Delegates.**

**B. Associate members shall be those persons actively practicing the art and science of radiologic technology, but not having the qualifications for active membership. They shall have the obligations and privileges of active members except to vote or hold office.**

**C. Student members shall be those Society members who are enrolled in an accredited radiologic science program. Student members shall have all the privileges and obligations of active members, except the right to vote or hold office.**

**D. Life members shall be active members who have rendered unusual service to the Society. Life members shall be selected by a unanimous recommendation by the Board of Directors and by a majority vote at a regular meeting. They shall pay no dues, but shall have all the privileges and obligations of an active member.**

**E. Honorary membership shall be granted to individuals whom have given service to the profession. Honorary members shall be selected by a majority vote at a business meeting, upon unanimous recommendation of the Board of Directors. They shall pay no dues, but shall have all privileges and obligations of active members except the right to vote or hold office.**

**F. Supporting members shall be those persons who are interested in promoting the purposes and functions of this Society, but who are not eligible for any other category of membership. They shall have all the privileges and obligations of members except the right to vote or hold office.**

## **Section 4. Dues**

**A. Dues for active associate, supporting and student members, established by a majority vote of the Board of Directors, require adoption by a two-thirds (2/3) vote of the voting members present at the next meeting. Notice of such shall be given to the voting members at least thirty (30) days in advance of the vote.**

**B. Annual dues are due and payable on the member's anniversary date. Membership shall be renewed in the same category as the year before` provided the**

member has not, in the interim, become eligible for a different class of membership.  
C. The application fee for active, associate supporting and student members shall be uniform and of such amount as is required by the Society and determined by an unanimous vote of the Board of Directors. In the case of the student member, the fee may be waived.

### **Section 5. Affiliate Chapters**

A. Affiliate Chapters shall follow the procedure stated in the Society Regulations to become affiliated with the Utah Society of Radiologic Technologists.

B. Members of an affiliate chapter shall be Associate Members of the Society unless they have paid all dues. Upon receipt of such dues, they will be considered Active Members and hold all rights, privileges and obligations of members.

C. Affiliate Chapters shall select candidates from their respective disciplines to represent them and forward these selections to the Board of Directors.

D. Affiliate Chapters shall be obliged under the charter granted by this Society to regulate it's members and business so that the constitutional codes, principles, policies, purposes and procedures of this Society shall not be superseded nor obstructed.

E. Revocation of an Affiliate Chapter charter may occur if special conditions exist. These special conditions are:

1. Fails to abide by the terms under which the charter was granted; or
2. Adopts or persists in policies and procedures contrary to the purposes of this Society; or
3. Fails to regulate it's members and business to that the constitutional codes, principles, purposes and procedures of this Society shall not be superseded or obstructed.

### **Section 6. Resignation**

Any member shall have the right to resign by written communication to the Society's business address.

### **Section 7. Suspension and Expulsion**

Any member may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the Society or any other conduct prejudicial to the interests of the Society.

A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.

B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.

C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.

**D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.**

**E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.**

### **Section 8. Reinstatement**

**A member who has resigned or whose membership has been deleted from the Society for other reasons may be reinstated only after filing a new application and paying the fees as a new member.**

## **ARTICLE II**

### **Officers**

#### **Section 1. Composition**

**The officers of the Utah Society of Radiologic Technologists shall be: President, President- Elect, Vice President, Secretary, Treasurer, Electronic Media Administrator, and such additional officers as are recommended by the Board of Directors, and ratified by the membership.**

#### **Section 2. Qualifications**

**The elected officers shall be active members of the Society and the American Society of Radiologic Technologists and employed in the field of radiologic technology.**

#### **Section 3. Responsibilities**

##### ***A. President***

- 1. The President shall preside at all meetings of the Society and perform all duties consistent with this office.**
- 2. The President shall be ex-officio member of all committees, except the nominating committee.**
- 3. The President shall appoint committees unless otherwise provided for in the bylaws.**
- 4. The President shall assume those duties stated in the Society regulations.**

##### ***B. Vice President***

- 1. The Vice President shall be acquainted with all of the duties of the President and shall assume those duties when necessary.**
- 2. The Vice President shall perform those duties stated in the Society Regulations.**

##### ***C. President-Elect***

- 1. The President-Elect shall be familiar with the activities of the Society and shall make all preparations necessary for elevation to the office of President.**

**2. The President-Elect shall perform those duties stated in the Society Regulations.**

***D. Secretary***

**1. The Secretary shall maintain correct and permanent records of the membership, take minutes at the monthly meetings, and the Board of Directors meetings.**

**2. The Secretary conducts the Society correspondence and performs all other duties of the office of Secretary.**

**3. The Secretary is responsible for notifying the American Society of Radiologic Technologists of election results within 30 days following the election.**

**4. The Secretary shall assume those duties stated in the Society Regulations.**

***E. Treasurer***

**1. The Treasurer receives and keeps the funds of the Society, and pays accounts due upon the order of the Board of Directors.**

**2. The Treasurer receives all annual dues.**

**3. At the time of the annual meeting, the Treasurer shall make a full financial report which shall be incorporated into the minutes.**

**4. The Treasurer shall perform those duties stated in the Society Regulations.**

**5. The records of the Treasurer will be audited by a peer committee established by the Board of Directors within thirty (30) days of the close of the annual meeting. If any major discrepancy is found, the books will be sent for an external audit.**

***F. Electronic Media Administrator***

**The Electronic Media Administrator will maintain, manage, and update all member electronic services. Those services will include, but not be limited to, Society web site, membership information, educational courses, and continuing education.**

**Section 4. Terms**

**A. All officers shall serve their designated term, or until their successors have been appointed or elected and assume their office. They shall surrender to their successors all records and properties belonging to the Society.**

**B. The President-Elect shall serve for a term of one (1) year as president-elect, one (1) year as president and one (1) year as immediate past president and Board Chairman.**

**C. The Vice President and Secretary will serve for two (2) years and be elected in even years**

**D. The Treasurer and RT Representative will serve for two (2) years and be elected in odd years.**

**E. The Electronic Media Administrator will serve until replaced by the Board of Directors.**

**F. The term shall begin at the close of each Annual Meeting.**

**Section 5. Nominations**

**A. Nominations for qualified officers will be accepted via official Society member communication and at Society sponsored educational meetings up to six weeks prior**

to the annual meeting.

**B** A nominating committee of three members shall be appointed by the President within ninety (90) days following the date of the annual meeting. This committee will serve during the upcoming year. The committee shall satisfy itself that all candidates have the proper credentials and are willing to serve if elected.

### **Section 6. Elections**

**A.** The President-Elect, Vice President, Secretary and Treasurer, or any other officer shall be elected by a majority vote of the voting members of the Society at the annual meeting. In the case of a tie, a second vote will be cast. Officers shall serve until their successors have been installed.

**B.** The established voting procedure in the Society Regulations shall be followed and the counting of the ballots shall be done by the nominating committee. The report of the nominating committee shall be submitted to the President for announcement following the vote by the membership.

**C.** All officers, except the President and President-Elect can be re-elected.

### **Section 7. Vacancies**

**A.** A vacancy in the office of President shall be filled by the Vice President.

**B.** A vacancy in the office of the President-Elect shall remain vacant until the next annual meeting when a President and President-Elect shall be elected in the manner provided in the bylaws.

**C.** A vacancy in any elective office except the office of President and President-Elect shall be filled by appointment unanimously agreed upon by the remaining Board of Directors.

### **Section 8. Censure, Reprimand and Removal**

Any officer may be censured, reprimanded or removed from the office for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against an officer.

**A.** If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.

**B.** A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.

**C.** The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.

**D.** The officer shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.

**E.** Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

# **ARTICLE III**

## **Board of Directors**

### **Section 1. Composition**

**A. The Board of Directors shall be composed of the immediate past president, the elected officers, and one additional technologist representative (RT Representative) as elected by majority vote; one Diagnostic Medical Sonography representative of a sub-chapter, one Radiation Therapy representative of a sub-chapter, and one Mammography representative from a sub-chapter, one Nuclear Medicine representative of a sub-chapter, and one board appointed Electronic Media Administrator.**

**B. The immediate past president will serve on the Board of Directors in the position of chairman.**

**C. The RT representative shall serve for a two year term and may be re-elected, (to act as a liaison with duties assigned by the president).**

### **Section 2. Qualifications**

**A. All members of the Board of Directors shall be active members in the Society and the American Society of Radiologic Technologists and employed in the radiologic sciences.**

**B. The Electronic Media Administrator shall demonstrate competency in electronic media and web design.**

### **Section 3. Duties**

**A. The Board of Directors is entrusted with administrative authority to transact the business of the Society in the interim between the yearly meetings. Additional responsibilities of the Board of Directors shall be stated in the Society Regulations.**

**B. Directors shall perform those duties stated in the Society Regulations.**

### **Section 4. Meetings**

**A. The Board of Directors shall meet a minimum of six times per year, to include pre and post annual meeting.**

**B. The president, or a majority of the members of the Board of Directors, upon request to the chairman of the Board may call a special meeting. Members shall be notified at least fifteen (15) days in advance of such meetings, together with an agenda of the meeting to be held.**

**C. In the absence or inability of the President or Vice President to act, the Chairman of the Board of Directors shall call the meeting to order, and preside until a temporary Chairman can be elected. The Chairman of the Board of Directors**

shall perform those duties stated in the Society Regulations.

**D. The Board of Directors may permit any or all members to participate in a meeting by, or conduct the meeting through the use of, any means of communication by which all members participating may simultaneously hear each other during the meeting.**

#### **Section 5. Vacancies**

**A vacancy in the Board of Directors, except for President and President-Elect, shall be filled by appointment unanimously agreed upon by the President and the remaining members of the Board of Directors. The appointee will complete the unexpired term.**

#### **Section 6. Censure, Reprimand and Removal**

**A. Any Board member may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.**

**B. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.**

**C. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.**

**D. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.**

**E. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.**

**F. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.**

## **ARTICLE IV**

### **Society Delegates to the ASRT House of Delegates**

#### **Section 1. Delegates to ASRT**

**A. Two Society delegates and two alternate delegates shall be appointed by the Board of Directors. One appointment will be the current president if he/she is able to attend.**

**B. The Society shall submit to ASRT the names of the Society delegates and alternate delegates within 30 days following the annual meeting or the Society's delegate positions shall remain open until after the ASRT House of Delegates meeting.**



**C. The Society has the power to remove delegates.**

## **Section 2. Qualifications**

**A. A delegate shall show proof of continuing education.**

**B. A delegate shall be a voting member of the ASRT and the Society for two (2) years immediately preceding nomination.**

**C. A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the Society.**

**D. A delegate shall practice in the radiologic science profession or health care.**

**E. A delegate may serve concurrently on the board of any national radiologic science certification or national accreditation agency.**

**F. A delegate shall have the time and availability for necessary travel to represent the ASRT.**

## **Section 3. Responsibilities**

**A. A delegate shall attend the ASRT House of Delegates meeting and all meetings required of delegates.**

**B. Respond to communications from the ASRT and the House of Delegates**

**C. Disseminate information from the ASRT and House of Delegates to the Society Board of Directors and members.**

## **Section 4. Absence**

**An absence exists when an appointed Society delegate is unable to fulfill the duties of the position during the ASRT House of Delegates meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the Society delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference as soon as possible. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. There shall be no on-site credentialing of delegates.**

## **Section 5. Vacancies**

**A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.**

## **Section 6. Censure, Reprimand and Removal**

**Any society's delegate may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the Society. Such action may be initiated when the ASRT or Society Board of Directors receives**

**formal and specific charges against the delegate.**

**A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.**

**B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.**

**C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.**

**D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.**

**E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the respective Board of Directors.**

## **ARTICLE V**

### **Committees**

#### **Section 1. Committees**

**The Board of Directors shall establish committees as deemed necessary to aid the Society in carrying on its activities.**

#### **Section 2. Duties**

**Committees shall perform those duties outlined in the Society Regulations.**

#### **Section 3. Committee Chairman**

**The President shall appoint committees, including the chairman, unless in conflict with other sections of the bylaws.**

#### **Section 4. Task Forces**

**The President shall appoint task forces as deemed necessary and this task force shall be in existence until the charge given the task force is completed.**

#### **Section 5. Vacancies**

**A vacancy in any committee shall be filled by appointment by the President.**

## **ARTICLE VI**

### **Parliamentary Authority**

The rules contained in the current edition of *Roberts' Rules of Order, Newly Revised* shall govern the Society in all cases which they are applicable and consistent with these bylaws and any special rules or order the Society may adopt.

## **ARTICLE VII**

### **Amendments**

A. Proposed bylaw changes will be available via the internet to all voting members at least fifteen (15) days prior to a regularly scheduled business meeting. These changes will be discussed at the business meeting.

B. Notice of proposed amendments shall be available to all voting members via the Internet at least fifteen (15) days prior to the time of voting. These proposed bylaw changes may be amended by a two-thirds (2/3) vote of the members voting at the next scheduled Society business meeting.

## **ARTICLE VIII**

### **Indemnification**

Every officer, director, employee or delegate of the Society shall be indemnified by the Society against all expenses and liabilities, including attorney's fees, in connection with any threatened, pending or completed proceeding in which the above-named individual is involved by reason of being or having been an officer, director, employee or delegate of the Society if the above-named individual acted in good faith and within the scope of the above-named individual's authority and in a manner reasonably believed to be not opposed to the best interests of the Society. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this

**organization or bylaw. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, employee or delegate may be entitled.**

## **ARTICLE IX**

### **Dissolution**

**In the event of dissolution or final liquidation of the Society, all of its assets remaining after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated exclusively for scientific and educational purposes in radiologic technology, consistent with those of the Society, as designated by the Board of Directors.**

**In the event of dissolution or final liquidation of the Society, all of its assets remaining after payment of its obligations shall have been made or provided for, shall be distributed to the ASRT exclusively for scientific and educational purposes in radiologic technology, consistent with those of the Society, as designated by the Board of Directors.**

### **Section 7. Quorum**

**A majority of the Board of Directors members shall constitute a quorum for all meetings. Proxies are prohibited.**